

Hello Everyone!

We held a General Service Board meeting on 06/12/2013.

**Attendees:**

- Alita, New Westminster, BC
- Estelle H, Baltimore, MC
- Rachel F, Phoenix, AZ
- Annette H, Phoenix AZ

**Notes:**

- We reviewed and approved the minutes from our 05-08-13 GSB meeting
- **Email Response Management**
  - We agreed email responses seem to be managed very well. Thank you very much to Julie and Rachel especially this past month. Alita is back online and may be able to start responding again.
- **Website updates**
  - Annette read out status provided by webmaster Vanessa S on May 12<sup>th</sup> after our last GSB meeting:

These have been completed:

- List GSB and online meetings on a web site that enables everyone to see the time adjusted for their location and also agreed to update the GSB and meetings pages to reference the website
- Manual link, which must be updated each month. Based on 8pm Chicago, IL
  - The new Meetings page will build this dynamically, we should not have to update the Meetings page at all then
  - <http://www.timeanddate.com/worldclock/fixedtime.html?msg=EDA+General+Service+Board+Meeting&iso=20130612T20&p1=64&ah=1>
- Build a database to hold meeting information
  - This has been completed and documented. Current, the Meetings table is empty.

These are in progress:

- Administration Page to add or deactivate Meetings without having to perform web page updates. No special knowledge required.
- Reconstruct the way the meetings page works so it dynamically displays what is in the database

Once these are completed, Vanessa will upload them to the Test site for review (and will need help loading the current meetings.)

The following items are on the back burner as the prior items take precedence:

- Update the meetings page so it displays properly on mobile devices
- Add a web form to capture the needed information from those wanting to announce a new meeting and store it in the database (longer term, major change)

**Website-related Action Items:**

- Annette to check with Vanessa on status of Meeting Info Test Database.
- Annette to update the current meeting info on the website
- Alita will populate the test database offline if possible and test database is ready

• **Balance Brochure**

- We reviewed the draft Balance Brochure and edited several sections
- We agreed that the 12 Steps should be the 12 Steps of EDA “Keeping it Simple” (with interpretations) rather than the version that is on the “EDA At A Glance” brochure
- **Balance Brochure-related Action Items:**
  - Annette agreed to update the 12 steps, and to revise the Traditions panel to read “Page 564 of the 3<sup>rd</sup> edition of Alcoholics Anonymous, the “Big Book” of A.A. Annette subsequently discovered that the Traditions and the EDA version of the 12 Steps “Keeping it Simple” could not both fit on the brochure. The Traditions were dropped to enable retention of the Keeping It Simple version of the 12 steps. A revised draft of the brochure will be emailed with the minutes.
  - Annette agreed to include the updated version of the Brochure on the Publications page of website

• **Treasurer's report as of 6/10/13**

2013 Summary (as of 6/10/13)	Amount in \$	Number of transactions	Notes
<b>Income</b>			
7th Tradition Contributions	409.26	12	7 distinct donor groups
Publication Orders	120.00	7	6 distinct states, no other countries
PayPal Member Donations	74.79	5	4 different donors
<b>Total Income, 2013</b>	<b>604.05</b>		
<b>Expenses</b>			
Meeting Starter Kit Mailing Cost	23.52	8	Average \$2.94/mailer; 8 packets sent out on 7 orders
Xeroxing Meeting Starter Kits			
Skype			
ED Referral (www.edreferral.com)	75.00	1	Annual fee for listing
Website Hosting	0.00	0	Monthly cost, paid as a lump in 2011 for three years, is \$11.66
Chatroll Hosting (Jan-May 2013)	95.00	5	Monthly cost is \$19 for up to 100 concurrent users
<b>Total Expenses, 2013</b>	<b>193.52</b>		

<b>Bank Balance as of June 10, 2013</b>	<b>2,130.81</b>
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- **New Business**
  - We discussed a suggestion from a member of the Vancouver Island, British Columbia, Canada group who asked if it possible for our group to set up an EDA retreat on Vancouver Island in BC, Canada
    - We agreed it sounds like a great idea if we can get enough people to attend
    - A member of the Nanaimo Group (Vancouver Island) has volunteered to organize the event
    - The retreat would be held at a “cabin at the woods” kind of place which would be paid for by tickets sold to attendees
    - Air fare and/or ferry costs would be paid by attendees
    - Would any US EDA members would be interested in attending if they had up to a years’ notice?
      - We will take this up at the next GSB meeting: we will need to get the word out and see who is would be willing and able to travel
  - We discussed another suggestion from the Vancouver Island group to look into the possibility of recording some different EDA meetings and putting those recordings on the website for people to play back
    - We agreed it would be a great idea if (semi-)professionally edited
    - The GSB or a subgroup would need to review and approve material posted on the website
    - **Action Item:** Alita agreed to follow up on recording and editing before the next GSB meeting, when we will discuss this again
  - Chatroll
    - There is a recurring problem that prevents people from joining the online Chatroll meeting. There were problems on 6/5 and again today, 6/12. Two GSB members tested accessing Chatroll during the GSB meeting. Alita was able to join. Annette attempted to reset her password, but the message containing the reset password never arrived.
    - We are now paying \$19/month for Chatroll
    - **Action Item:** Annette will contact the Chatroll folks to see if they have any explanation or plan of resolution
    - We agreed to discuss the Chatroll situation again at the July meeting

**We adjourned at 6:56 PM MST.**

Please send these minutes to members of your group if your group maintains an email contact list!

Thank you to all who attended and to all who serve EDA!

Best regards,  
Annette (aka Michelle)